

## Health Education and Training Institute (HETI) Scholarship for General Practitioners in Psychiatric Medicine

### 2017 GUIDELINES AND APPLICATION

#### Guidelines

Applications for Semester 2, 2017 scholarships will be considered up until **Friday 4 August 2017**.

Please note that Semester 2 commences the week beginning 17 July 2017.

The Mental Health Portfolio of Health Education and Training Institute (HETI) will offer a number of Scholarships in the Psychiatric Medicine program for General Practitioners studying Graduate Certificate, Graduate Diploma and Masters level courses in 2017. Scholarships are administered and delivered by the Mental Health Portfolio of HETI on behalf of the NSW Ministry of Health.

Based upon availability, successful applicants will be offered scholarships for one to four units per applicant (up to 40 credit points). The scholarship is limited to the provision of tuition fees as advertised on the HETI Higher Education website for the approved units of study on offer in 2017. The student will be responsible for any additional costs such as travel and accommodation for attendance onsite at tutorials and workshops if required.

*Scholarship monies awarded in 2017 must be used in the 2017 academic year as monies cannot be carried over to 2018. Students must apply for scholarships at the commencement of each academic year.*

#### Who is eligible?

To be eligible for a 2017 Scholarship for General Practitioners in Psychiatric Medicine, students must fulfil all of the following requirements. Students must be:

1. A General Practitioner or General Practice Registrar
2. Working as a General Practitioner or General Practice Registrar for a minimum of three clinical practice sessions per week
3. Resident in, and working in NSW
4. Intending to complete the studies for which they have been given a scholarship.
5. Active participants in course and unit evaluations
6. Actively participants in the course and unit studies, assessments, tutorials, online activities and workshops

#### Eligible Units

All units of study within the postgraduate Psychiatric Medicine Framework qualify for funding under the 2017 Scholarship for General Practitioners in Psychiatric Medicine.

#### Selection

2017 Scholarship for General Practitioners in Psychiatric Medicine will be granted to successful applicants on the following basis:

- Review of Scholarship Application
- Confirmation that the applicant meets the eligibility criteria and
- Confirmation of the location of applicants practice (eg. rural, regional, metropolitan)

## When will applicants be advised if their application was successful?

Applicants will be advised of the outcome of their application by email the week beginning 7 August 2017. Successful applicants will receive a Letter of Offer issued by email.

## Enrolment variation

Notification of a student's intention to withdraw or defer either before or after commencement of a unit/course must be made in writing. Withdrawal/deferment by telephone or by implication cannot be accepted.

Students who fail to complete the unit/course due to withdrawal/deferment, non-attendance or failure of the unit will forfeit any awarded scholarship monies and their student contributions for the unit/course of study. If the student wishes to repeat or complete the same unit/course again, it will be at the expense of the student.

## Publications

Scholarship recipients are encouraged to advise HETI of any publications on mental health related matters that have been produced by the Scholarship recipient during their course of study with HETI. Scholarship recipients are encouraged to acknowledge The Mental Health Portfolio of Health Education and Training Institute (HETI) and NSW Health Department in such publications.

## Further information

Further information on course content for 2017 can be found on the Health Education and Training Institute (HETI) Higher Education website: <http://www.heti.edu.au>.

If you would like information or advice regarding scholarships or the units of study within the Psychiatric Medicine framework, please contact Ms. Neridah Callaghan at the Mental Health Portfolio of HETI.

Phone: (02) 9840 3833

Email: Neridah Callaghan [neridah.callaghan@nswiop.nsw.edu.au](mailto:neridah.callaghan@nswiop.nsw.edu.au)  
Education Support Officer

## Key dates for Semester 2, 2017

Monday 17 July 2017	Semester 2 2017 commences
Friday 10 November 2017	Semester 2 2017 concludes

## 2017 Scholarship for General Practitioners in Psychiatric Medicine

# APPLICATION FORM

### PERSONAL INFORMATION

Title:	First Name:	Surname:
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Main Profession:	<input type="checkbox"/> General Practitioner	<input type="checkbox"/> General Practitioner Registrar	RACGP QI&CPD no:
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Level of course applied for:	<input type="checkbox"/> Graduate Certificate	<input type="checkbox"/> Graduate Diploma	<input type="checkbox"/> Master
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Please list three (3) of your personal learning objectives for this course:

Please describe the nature of your own clinical practice (indicate total number of clinical sessions per week) and describe how improving knowledge and skills in the domain of mental health will impact on your practice:  
*(attach additional pages as required)*

### DOCUMENT CHECKLIST

*Please use the checklist below to ensure you submit your admission form with all required documentation.*

**Provide certified copies of the following documents:**

<input type="checkbox"/> AMC certificate	<input type="checkbox"/> Completion of any accredited Mental Health programs
<input type="checkbox"/> Current medical registration certificate	<input type="checkbox"/> Undergraduate degrees
<input type="checkbox"/> Evidence of RACGP fellowship	<input type="checkbox"/> Postgraduate degrees

<b>Completed forms attached:</b>	<input type="checkbox"/> HETI Course Admission Application Form
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### DECLARATION

I accept the conditions listed in the Guidelines and Application Form for the 2017 Scholarship for General Practitioners in Psychiatric Medicine. I declare that all the information I have provided is true and correct. I understand giving false or misleading information may invalidate my application.

Signed:	Date:
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**Send this form together with supporting documentation to:**  
**Email:** applications@heti.edu.au    **Fax:** 02 9840 3838  
**Post:** Locked Bag 7118, Parramatta BC NSW 2124